Welcome to the web-based application portal for the international exchange and support of international exchange students of the Martin-Luther-University Halle-Wittenberg. In these data protection provisions, you will find information on how and to what extent and for what purpose the Martin Luther University Halle-Wittenberg collects data from you regarding the use of Mobility Online and how this data is used. The data will be processed by our service provider SOP Hilmbauer & Mauberger GmbH & Co. KG with headquarters in Austria. In addition, your personal data will be disclosed to the following recipients at MLU Halle-Wittenberg:

- Employees of the International Office for the administration of mobility data within the framework of the international exchange as well as within the framework of the support programme for international students and resulting alumni work
- Employees in the examination offices for the creation of Transcripts of Records
- Erasmus coordinators to support students abroad and at the MLU Halle-Wittenberg
- System administrators of the IT service center for importing applicant data into the campus management system (only relevant for international students/incoming students)
- Online mobility management tool for the Lifelong Learning and Erasmus+ programmes, European Commission

The connection to Mobility Online is made using SSL encryption. SSL encrypted data are not visible for unauthorized persons.

Personal data will not be transferred to third countries.

For what purposes and on what legal basis do we process your personal data?

The legal basis for the processing of your personal data results from the European data protection basic regulation (EU-GDPR) article 6, Abs. 1, lit a, c as well as from § 119 Hochschulgesetz of the state of Saxony-Anhalt. Accordingly, personal data may be processed that are necessary for the participation in the study abroad. Your consent to the storage of personal data also serves to process the support programme for international students if you participate in it.

The following is a list of all the personal data that is stored in the various mobility programmes and in the support programme when Mobility Online is used, and the reason for its storage or processing:

- User name, e-mail address, password for authentication, date of birth and matriculation number (required for registration),
- First and last name(s), passport photograph, place of birth, nationality, mobile phone number, address for issuing documents and certificates within the framework of studies abroad or the support programme for international students,
- Gender for personalizing system messages and specifying the language of communication,
- Information on studying at the home university as well as at the partner university abroad, such as field of study, faculty, current semester, study level, number of years of study completed at home university, country and name of the partner university abroad and time of the desired stay/support period for the selection procedure and, if applicable, scholarship funding,
- Language competence: Foreign languages, information on stays abroad, type of desired stay (studies, thesis, internship, specialist or language course), interests and motivation to complete the exchange studies (e.g. scholarship funding) or for the participation in the support programme,
- Uploaded files, e.g. certificate of enrolment, application documents for selection procedures, scholarship funding or mentoring programme,
- Time of last login, IP address for security reasons.
How long can I use Mobility Online?

You can use Mobility Online for the duration of your stay abroad or to support international students within the buddy support programme. Your personal data, including access data for Mobility Online, will be stored in accordance with the MLU Halle-Wittenberg file regulations for one year after your stay/support period or for a period of storage of five years in accordance with the general provisions of the Grant Agreement of the National Agency of the German Academic Exchange Service (NA-DAAD) in the case of scholarship funding during your stay abroad. After the deadline, your data will be deleted and you can no longer use Mobility Online.

What rights do I have and how can I claim them?

Every data subject has the right of access under Article 15 GDPR, the right of rectification under Article 16 GDPR, the right of cancellation under Article 17 GDPR, the right of limitation under Article 18 GDPR, the right of opposition under Article 21 GDPR and the right of data transfer under Article 20 GDPR.

Please address your right to information, correction, deletion, restriction, objection and data transferability via e-mail to erasmus@international.uni-halle.de (enquiry in case of a stay abroad within the framework of the ERASMUS+ programme) and/or incoming@international.uni-halle.de (enquiry within the framework of the Buddy support programme) and/or promos@international.uni-halle.de (enquiry within the framework of funding via the PROMOS scholarship programme).

- If you wish to receive information, the data will be made available to you in a PDF or Word document to the e-mail address you have stored in Mobility Online.
- In the event of a restriction of the processing of your data in Mobility Online, it must be checked to what extent this is possible so that the range of functions of Mobility Online is not impaired.
- If your application is deleted (separately for each stay or support initiative), all personal data and uploaded files will be removed from Mobility Online.
- Since there is no standard for data exchange between online platforms for international exchange (e.g. Mobility Online or Moveon), personal applicant data in Excel, CSV, RTF or PDF format can only be exported manually (data transferability) and made available for import into another system.
- In the event of an objection to the storage of personal data in Mobility Online, the personal data will be deleted and further use of the online platform for international exchange or access to uploaded documents, which are available during your stay abroad or as part of the support programme, is no longer possible.

Right of appeal to a supervisory authority

If you are of the opinion that the processing of your personal data is unlawful, you have the right to complain nationwide to a supervisory authority (Art. 77 GDPR). In Saxony-Anhalt, this would be the state commissioner for data protection.

Contact State Commissioner for Data Protection
Leiterstraße 9, 39104 Magdeburg
Phone: 0391/818030
E-Mail: poststelle@lfdsachsen-anhalt.de
Data Processing Authority

Martin-Luther-Universität Halle-Wittenberg
Universitätsplatz 10, 06108 Halle (Saale)
represented by the rector
E-Mail: rektor@uni-halle.de

Data protection officer of the Martin-Luther-University Halle-Wittenberg
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E-Mail: datenschutzbeauftragte@uni-halle.de